RenWeb Tutorial for Parents
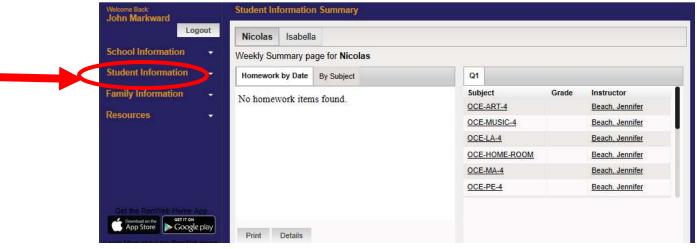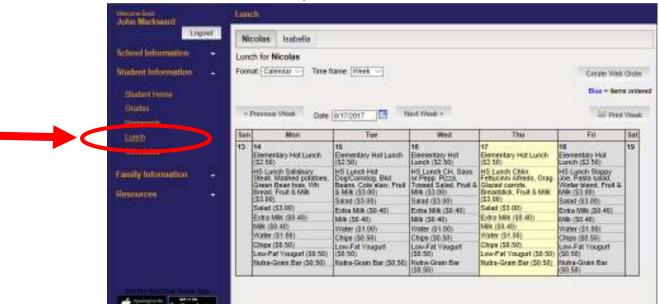
Pre-ordering
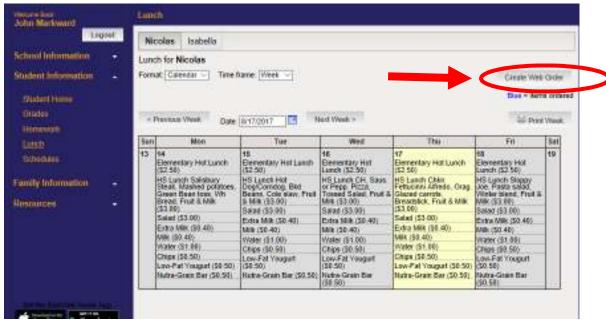
1. Login into RenWeb
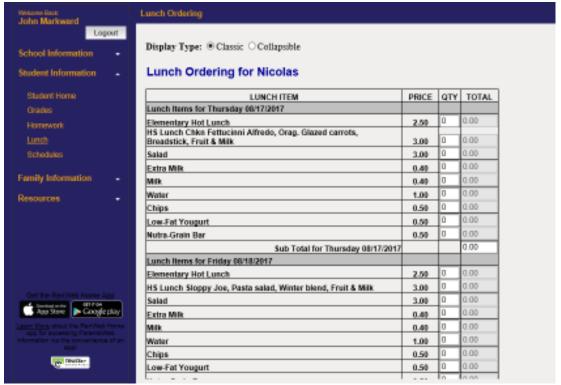2. On the left hand column, click on Student Information.

3. Under Student Information, click on "Lunch"

4. From this menu, you will see the lunch calendar and what is being served. To pre-order, click on the link labeled "Create Web Order"

5. Once you click on "Create Web Order", it will direct you to another screen like the one below.

6. From here, you will select the day of the week and the meal that applies to each child (High school vs. Elem. Lunch). Select the quantity that you would like.

7. Once you have done this for each child, you will scroll to the bottom and select "Order Items". You have completed pre-ordering lunches